

13th Board Meeting of Skateboard England Limited

**Monday 21st January 2019
At 12.30pm
House of Vans, London**

Summary of Meeting

1. Present

L Adams (Chair)
C. Bawden (Senior INED)
C Eastham (INED)
G Else
R Magee
N Powley
P Regan
J Hope-Gill (CEO and ex-officio)

Apologies were received from R. Holbert and S. Wilkinson.

2. Governance

It was agreed that the Minutes of the meeting of 4th September 2018 were a true and fair record of proceedings. There were no alterations made.

Elected Director Appointment

Further to the recent election process at the Annual General Meeting, C. Bawden reported that the candidate with most votes was Geoffrey Else, who was duly elected to the Board for a fixed term appointment. All welcomed Geoffrey to his first meeting.

INED Recruitment

Further to a review of the latest Skills matrix following the appointment of Geoffrey Else to the Board, it was agreed that recruitment should begin for the role of an Independent Director, Commercial Partnerships. J. Hope-Gill was tasked with following the existing process and beginning recruitment for this role.

Governance Code Tier 2 Compliance

C. Bawden reported that he had completed an initial review of our compliance comparative to the needs of Tier 2 Compliance. He and J. Hope-Gill were tasked with moving this process to completion ahead of the next Board Meeting in April 2019 and he reported that this at this time seemed achievable.

Risk register

The Directors reviewed the existing risk register and agreed that it was appropriate at this stage in the Organisation's evolution (i.e. short and direct). It would evolve as the organization developed and would be kept under regular review at future meetings.

Conflict of Interest

G. Else would be asked to complete a Conflicts form following his appointment, whilst C. Bawden noted several new appointments which he had updated to the register. There were no new significant conflicts noted ahead of this meeting.

Succession Planning

L. Adams, as Chair of the Nominations committee which had met prior to the Board meeting, reported that the main decision of this meeting had been to proceed with a new INED appointment process (see above).

At this stage, there were no forthcoming term limit issues with current Directors, hence whilst a watching brief had to be maintained on existing Directors and their fitness for the evolving needs of the Company, at this stage there were no new succession planning issues noted.

Finance

C. Bawden reported that the draft annual accounts, presented and approved by members at the AGM would in coming weeks be filed at Companies House in early 2019.

Whilst the balance sheet showed a minor negative asset position, with the Directors continued agreement to waive the rights to the repayment of the monies owed to them to date by the Company (for expenses incurred in travelling to meeting since incorporation under the Company's expense policy), the Company remained solvent and hence the accounts were prepared on this basis. The Directors agreed with this assessment and tasked the Company's external accountants to proceed to file.

3. Sport England

Funding Update

J. Hope-Gill reported that he had attended recent meetings with the new CEO of Sport England, Tim Hollingsworth to discuss the funding of Skateboard England.

Sport England were considering how they can support Skateboard England and will

be in touch following those deliberations.

Digital Content Hub

J. Hope-Gill reported that following the appointment of Ben Powell as Digital Engagement Officer to deliver the Digital Content Hub project, due to a change in his personal circumstances he was no longer able to fulfill the role and had asked for his contract to be terminated.

With regret from Ben and Skateboard England his request had been accepted.

The second highest ranked candidate at interview, Neil Ellis had subsequently accepted the position and his employment will start on Monday 18th February 2019.

This delay in the appointment of a member of staff will almost certainly have an impact on the delivery schedule of the project, causing a delay of approximately 6 weeks.

4. Skateboard GB

UK Sport Aspiration Fund

It was reported that the Aspiration Fund application submitted by Skateboard England on behalf of Skateboard GB had been approved and that £166,000 has been awarded to skateboarding.

The verbal report included the following points:

The bid included travel and accommodation expenses for 5 of our Olympic hopeful Skateboarders to get to the necessary qualifying events. It also included funds for managerial and administration costs to support the skateboarders and deliver on the Inspirational part of the bid.

BRSF Skateboarding Commission

A meeting was held on 19th January 2019 between BRSF, BSF and Skateboard GB, represented by L. Adams and J. Hope-Gill.

Notes of the meeting were read to the directors present.

At the meeting, the BRSF suggested that a Skateboarding Commission be set up to include BSF and Skateboard GB with the remit of working together to ensure that skateboarders have the opportunity of representing GB at the Olympic Games in 2020.

Following a lengthy discussion, the Board decided to recommend to Skateboard GB that the setting up a commission, not be accepted.

5. Olympic Qualification

It was reported that World Skate are yet to publish the calendar of events for Olympic Qualification.

6. SLS Event May 2019

J. Hope-Gill confirmed that the event would be taking place at the Copper Box on 24th to 26th May 2019.

Skateboard England is involved with a Legacy Programme that is looking to qualify skateboarding coaches to deliver sessions and events to the local community including schools.

We are also supporting the LLDC as they explore the opportunity of working with the local skateboarding community and Long Live Southbank in order to identify and make provision for skateable areas within the Olympic Park.

7. National Championships 2019

It was agreed that it is essential that a National Championships is held in the UK during the Olympic Games qualification periods in 2019 and 2020.

The events due to be held in September 2018 were cancelled due to lack of funding and sponsorship.

It was agreed that Graystones Action Sports skatepark in Manchester should be approached with a view to hosting a combined Street and Park event over a 3-day period in April 2019.

Nic Powley agreed that he would be willing to lead on the organisation and delivery of the National Championships. He is currently speaking with skate brands to try and raise the necessary funding to hold the event.

8. UK Anti-Doping

Following a report presented by J. Hope-Gill regarding the UKAD, the Board Agreed the following:

1. Skateboard England recognise and support the UK National Anti-Doping Policy and UK Anti-Doping.

2. The Board of Directors of Skateboard England hereby resolves that the anti-doping rules of Skateboard England shall, as and from the Monday 21 January 2019, shall be the following rule:

“The anti-doping rules of Skateboard England are the UK Anti-Doping Rules published by UK Anti-Doping Limited (or its successor), as amended from time to time. Such rules shall take effect and be construed as rules of the Skateboard England.”
3. That Paul Regan and James Hope-Gill be appointed as the Anti-Doping Officers of Skateboard England.
4. To adopt and implement the TUE procedures in line with UKAD guidance.
5. Skateboard England recognises the sole and exclusive right of UKAD to determine whether an athlete and/or Athlete Support Personnel has a case to answer for an Anti-Doping Rule Violation. Skateboard England will cooperate with UKAD in pursuit of disciplinary charges against athletes and/or ASP. Unless otherwise agreed with UKAD, recognise the National Anti-Doping Panel.
6. Skateboard England will take all practical steps to educate and inform athletes and ASP on ethical values in sport and their anti-doping responsibilities.

Skateboard England will:

- I. Make compliance with anti-doping rules a condition of every contract Skateboard England enters with an Athlete or Athlete Support Personnel.
 - II. Posting ethical values and anti-doping responsibilities on the official website, alongside links to the official website of UK Anti-Doping, 100%me, Report Doping in Sport and other educational links.
7. In conjunction with UKAD, create an Anti-Doping Education Strategy to fulfil the obligations of the Code.

9. Coach Education

StreetGames are currently undertaking a review of the Level 1 coaching course and looking at the feasibility and demand for Level 2, Level 3 and Activator courses. Board Members are encouraged to complete the online survey and attend the consultation review seminar that will take place in April.